

Reader's Version

Bylaws of the University of Applied Sciences Erfurt (Fachhochschule Erfurt)

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Preamble

- (1) ¹The mission of the University of Applied Sciences Erfurt is to foster and develop the applied sciences and arts through practice-oriented teaching and research as well as continuing academic education and knowledge transfer, and to be a source of innovation. ²Its primary responsibility is to facilitate high-quality learning. ³The University promotes regional development and international cooperation by performing the duties specified in the Thuringian Higher Education Act for higher education institutions in Thuringia. ⁴The University encourages interdisciplinary collaboration within and outside the institution. ⁵The University guarantees equal opportunities for all genders and people with disabilities and is committed to the guiding principle of an inclusive and diversity-oriented university. ⁶By observing the principles of sustainability in its work, the University honours its responsibility towards future generations.
- (2) The mission statement of the University of Applied Sciences Erfurt describes its objectives and guiding principles and is regularly updated at appropriate intervals.
- (3) The ministry referred to in these Bylaws is the ministry responsible for higher education.

Part I: General information

§ 1 Legal status of the University

- (1) The University of Applied Sciences Erfurt (hereinafter referred to as the "University"), based in Erfurt, is a public corporation and also a state institution.
- (2) It holds the legal right to self-administration within the framework of the law.
- (3) ¹The University uses a logo with the graphically designed text " Fachhochschule Erfurt, University of Applied Sciences" and the abbreviation "FH Erfurt". ²It has its own seal.

§ 2 The University's contribution to a peaceful and sustainable world; Ethics Commission

- (1) ¹Conscious of its social responsibility, the University of Applied Sciences Erfurt is guided by the goals of a peaceful, socially just, democratic, constitutional and sustainable world and focuses its activities on issues that concern our society. ²All research, studies and teaching should therefore serve purely peaceful purposes, promote integration and international cooperation and contribute to the preservation and improvement of our living and environmental conditions.
- (2) In accordance with paragraph 1, the University is aware of its responsibility to society and reflects on the possible consequences of the dissemination and utilization of its research, in particular its use in a way that could endanger the peaceful coexistence of humankind.
- (3) ¹The Senate appoints an Ethics Committee to examine the potential incompatibility of research projects with the principles of paragraphs 1 and 2. ²The Ethics Committee examines and reviews in particular the potential use of research findings for non-peaceful purposes and presents its opinion to the Senate, which decides on the implementation of the research project. ³The findings of the Ethics Committee must be substantiated and made available to the public. ⁴The Ethics Committee is also responsible for investigating allegations of academic misconduct as per the respective guidelines. ⁵The Senate defines the guidelines for how the Ethics Committee is to operate.
- (4) ¹The Ethics Committee consists of three members, of whom one represents the professors, one the employees and one the students. ²The Ethics Committee may call in advisory members.
- (5) ¹The members are elected by the Senate based on nominations from the respective group they are to represent in the Senate. ²The committee elects its chair from among its members. ³The term of office for committee members is three years, and one year for student representatives.

§ 3 Members and affiliates of the University

- (1) ¹Membership of the University is governed by § 21 (1) of the Thuringian Higher Education Act (ThürHG). ²Members have the right and the duty to participate in the self-administration of the university. ³A position in the university's self-administration may only be turned down if the President deems there to be good cause for doing so.
- (2) In accordance with § 21 (2) ThürHG, the members of the University form the following groups for representation in the governing bodies and committees arranged:
1. professors form the group "professors"
 2. students form the group "students"
 3. research assistants, creative staff and lecturers ("Lehrkräfte für besondere Aufgaben"), technical and administrative staff and apprentices over the age of 18 constitute the group "employees".
- (3) According to § 21 (3) ThürHG, affiliates of the University are all those working on a visiting, temporary, part-time or honorary basis, in particular
1. recipients of an honorary title (award of academic honours),
 2. retired professors,
 3. visiting professors or researchers and freelance lecturers,
 4. student and research assistants as per § 95 ThürHG and
 5. occasional students,
- unless they are already considered members of the University as per § 21 (1).
- (4) In addition to members as per paragraph 1, affiliates of the University as per paragraph 3 also have the right to use the university's facilities in accordance with the respective user regulations.

Part II: Organizational structure and governing bodies

§ 4 Organizational structure of the University

The University consists of the following structural levels:

1. central university management,
2. interdepartmental collaboration,
3. faculties,
4. research institutions and central facilities.

§ 5 Central committees and governing bodies of the University

At central management level, the University comprises

1. the University Executive Board,
2. the University Council,
3. the Senate and
4. the University Assembly.

§ 6 Committees for interdepartmental collaboration

- (1) ¹Three standing committees with defined areas of responsibility are in place to coordinate, prepare decisions and contribute to University matters that fall outside the remit of central management, and for dealings between the faculties. ²They aim to provide a network between central management, in particular the University Executive Board and the Senate, and the decentralized faculties. ³To this end, the committees regularly report to the Senate on their activities, at least once per semester.
- (2) The university committees for interdepartmental collaboration are
 1. the Academic Affairs Committee,
 2. the Finance and Personnel Development Committee and
 3. the Research and Transfer Committee.

§ 7 Committees and governing bodies of the faculties

- (1) ¹The faculties are the University's core organizational units. ²They unite related or cooperating degree programs. ³Degree programs can be organized within departments. ⁴The University's teaching is conducted through degree programs.
- (2) The governing bodies of the faculties are the Faculty Board and the Deanery.

§ 8 Principles of cooperation; Arbitration Committee

- (1) The members of the University strive to ensure trust and cooperation in and between the University's governing bodies and committees.
- (2) The University's governing bodies and committees tasked with making decisions must give those parties involved in decisions the opportunity to express their opinion well in advance, at the latest two weeks prior to the decision; in cases which cannot be postponed, this period may be shortened.
- (3) ¹If it is not possible to reach a legal agreement, the respective governing bodies and committees shall meet to attempt to reach an agreement. ²If no agreement can be reached at this meeting, the Arbitration Committee must be convened. ³In accordance with § 41, the Arbitration Committee is made up of one representative of the University Executive Board, the chairs of the respective governing bodies and committees, one additional member of the respective governing bodies and committees who should belong to a different membership group than that of the chair, and the ombudsman. ⁴It shall be chaired by the representative of the University Executive Board. ⁵After consultation with the parties to the conflict, the Arbitration Committee shall recommend a decision, which is to be submitted to the respective governing bodies and committees for consideration and approval.

Part III: University management

§ 9 University Executive Board

- (1) ¹The university is managed by the University Executive Board. ²This consists of:
 1. the President,
 2. up to three Vice-Presidents,
 - a Vice-President for Research and Transfer,
 - a Vice-President for Academic Affairs andif appropriate, another Vice-President who is responsible for strategically relevant issues at the University. The Senate decides on the number of Vice-Presidents at the suggestion of the President.
 3. the Executive Vice-President.

- (2) ¹The University Executive Board is headed by the President. ²He/she has the authority to issue directives on behalf of the University Executive Board. ³The University Executive Board considers itself to be a collegial management body in which joint decisions are made, whereby the President has the casting vote in the event of a tie. ⁴Within their area of responsibility, each Vice-President and the Executive Vice-President is responsible for their own decisions, considering and complying with the resolutions and decisions of the University Executive Board. ⁵Each member of the Executive Board acts as the line manager of the staff assigned to their area of responsibility.
- (3) The University Executive Board is responsible for all matters that are not assigned to another governing body in accordance with ThürHG (the Thuringian Higher Education Act); in particular,
1. concluding the framework agreement with the federal state government pursuant to § 12 (1) ThürHG and target and performance agreements pursuant to § 13 (1) ThürHG with the ministry, faculties, research institutions and organizational units of the University; in accordance with § 34 (1) sentence 2 no. 4 ThürHG, the opinion of the University Council must be considered and agreement must be reached with the Senate pursuant to § 35 (1) no. 6 ThürHG before entering into target and performance agreements with the ministry,
 2. preparing and updating structural and development plans in accordance with § 13 (4) ThürHG,
 3. establishing principles for the endowment and internal allocation of funds in accordance with § 14 (5) sentence 2 ThürHG in agreement with the Senate in accordance with § 35 (1) no. 11 ThürHG and with due consideration and appreciation of the opinion of the University Council in accordance with § 34 (1) sentence 2 no. 9 ThürHG,
 4. preparing and adjusting a business plan, with due consideration and appraisal of the Senate's opinion in accordance with § 35 (1) no. 12 ThürHG, and implementing said business plan,
 5. drawing up annual financial statements,
 6. reviewing professorial positions that become vacant, the future use of these positions and the advertising of professorial posts,
 7. issuing fee or payment regulations as well as user regulations as per § 12 of the Thuringian University Fees and Charges Act (ThürHGEG) in the version dated 21 December 2006 (Thuringian Gazette, p. 601), as amended, with due consideration and appreciation of the Senate's opinion in accordance with § 35 (1) no. 14 ThürHG,
 8. appointing the directors of our research institutions and central facilities,
 9. the establishing and closing research institutions and central facilities,
 10. establishing, acquiring, expanding or participating in commercial enterprises in accordance with § 17 (1) ThürHG and
 11. submitting applications in accordance with § 2 (2) ThürHG and § 4 ThürHG, in each case in agreement with the Senate in accordance with § 35 (1) no. 7 ThürHG, whereby applications can only be submitted in consideration and appreciation of the opinion of the University Council in accordance with § 34 (1) sentence 2 no. 6 ThürHG.
- (4) ¹The University Executive Board ensures that the respective governing bodies and committees fulfil the University's gender equality mandate. ²It ensures the cooperation of governing bodies, committees, members and affiliates of the University and, if necessary, seeks to achieve a balance between them.
- (5) The University Executive Board submits an annual report to the University Council and the Senate.
- (6) The University Executive Board shall adopt rules of procedure that regulate, in particular, the allocation of duties among the members of the University Executive Board, the distribution of duties and competencies within the various areas of responsibility and the University Executive Board, how the University Executive Board is deputized, and how the University Executive Board operates.
- (7) ¹The University Executive Board meets with the deans once a month to discuss matters common to university management and the individual faculties. ²The University Executive Board meets once a month with representatives of the Student Council and the student coordinator on matters that affect students.

§ 10 Duties of the President

- (1) The President represents the University in and out of court.
- (2) ¹The President is responsible for the day-to-day business of the University, implementing decisions made by central university bodies, maintaining order and exercising domiciliary rights. ²Via the respective deans' offices, the President ensures that those responsible for teaching fulfil their duties as professors, examiners and student supervisors in an appropriate manner; in this respect, the President is authorized to oversee and issue instructions, which he/she can also delegate to the deans. ³The President approves the rules of procedure for the faculty boards, the deans' offices and the academic committees.
- (3) ¹If the President considers decisions or measures adopted by other governing bodies or committees of the University to be unlawful, he/she must object and insist on redress. ²Any objection has a suspensive effect. If no redress is found, the Ministry must be informed.
- (4) ¹The President may take provisional measures in urgent matters that fall within the remit of other university bodies if these bodies are unable to proceed, unlawfully fail to take action or are otherwise unable to take a necessary decision or course of action in good time. ²Such provisional measures shall cease to apply as soon as the entity responsible has taken the measures incumbent upon it.

§ 11 Election and removal of the President

- (1) Anyone who has a university degree and can be assumed to be capable of performing the duties of the office on the basis of several years in a position of professional responsibility in academia, the arts and culture, business, administration or law may be nominated and elected as President.
- (2) ¹The President is elected by the University Assembly by a majority of the votes of its members and additionally by a majority of the votes of the professors and appointed by the minister responsible for higher education. ²The President's term of office is six years. ³A Nominating Committee prepares a list of recommendations containing several names for the University Assembly to consider. ⁴The Nominating Committee is made up of three representatives of the University Council, one of whom is the Chair of the University Council and in this capacity also Chair of the Nominating Committee, as well as three representatives of the Senate, one per status group in accordance with § 3 (2), who are chosen by their status group from among their members and confirmed by the Senate, and one member without voting rights appointed by the Ministry. ⁵The position of President must be publicly advertised in good time. ⁶The text of the advertisement is to be written by the Nominating Committee. ⁷The President can be re-elected multiple times; sentences 3 to 7 do not apply to re-election.
- (3) ¹The President can be voted out of office by a majority of two thirds of the members of the University Assembly. ²Removal from office also requires a majority of two thirds of the professorial members of the University Assembly. ³The Senate or the University Council can also request removal from office with a majority of two thirds of its members. ⁴Before being removed from office, the President must be consulted. ⁵The other members of the University Executive Board are also to be consulted. ⁶The President's term of office ends on the day on which he/she is voted out of office.
- (4) ¹If the President's term of office ends without a successor being elected, the University Assembly may elect an interim president for the period between the end of the President's term of office and the newly elected President taking office. This individual shall be elected from among the current members of the University Executive Board by a majority of the votes of the University Assembly and additionally by a majority of the professorial votes; in the event of the President being voted out of office, the election of an interim president shall coincide with the vote to remove the President. ²The interim president is to be officially appointed by the Ministry. ³If no interim president is appointed or until such time as an interim president is appointed, the member of the University Executive Board who has represented the President to date shall assume the duties of the President.

§ 12 Vice-Presidents

- (1) ¹In agreement with the Senate, the President appoints the Vice-Presidents from among the members of the University for a term of three years. ²To be appointed Vice-President, candidates must have a university degree and at least three years of professional experience in a position of responsibility. ³Of the Vice Presidents to be appointed, one Vice-President for Academic Affairs and one Vice-President for Research and Transfer shall be appointed; the Vice President for Academic Affairs must be a professor. ⁴Vice-Presidents can have repeated terms in office.
- (2) ¹The President may remove a Vice-President from office in agreement with the Senate - also at the request of the Senate. ²Such a motion requires a simple voting majority of the Senate; the resolution of the Senate to grant consent requires a majority of two thirds of its members.

§ 13 Executive Vice-President

¹The Executive Vice-President is responsible for the budget and is in charge of human resources, finances, estates and legal matters. ²If the Executive Vice-President objects to a decision by the University Executive Board on a matter of considerable financial importance, a new vote must be taken. ³There should be at least six days between the first vote and the new vote. ⁴If a new vote results in a decision contrary to the vote of the Executive Vice-President, the latter can request a decision on the matter by the University Council.

§ 14 Election and removal of the Executive Vice-President

- (1) ¹Anyone who has a university degree and can be assumed to be capable of performing the duties of the office on the basis of several years of responsible professional activity in academia, the arts and culture, business, administration or law may be elected as Executive Vice-President. ²In particular, this includes a sound knowledge of business administration and experience in personnel management, as evidenced by several years of professional experience. ³The Executive Vice-President is elected by the University Assembly by a majority of the votes of its members and additionally a majority of the professorial votes and appointed by the Minister responsible for higher education; the Vice-President serves for a term of six years. ⁴A Nominating Committee prepares a list of recommendations containing several names for the University Assembly to consider. ⁵The nomination, which requires the consent of the President, is to be forwarded to the University Assembly as a recommendation. ⁶The Nominating Committee is made up of three representatives of the University Council, one of whom is the Chair of the University Council and in this capacity also Chair of the Nominating Committee, as well as three representatives of the Senate, one per status group in accordance with § 3 (2), who are chosen by their status group from among their members and confirmed by the Senate, and one member without voting rights appointed by the Ministry. ⁷The position of Executive Vice-President must be publicly advertised in good time. ⁸The advertisement is to be written by the Nominating Committee. ⁹The Executive Vice-President can be re-elected multiple times; sentences 4 to 9 do not apply to re-election.
- (2) ¹The Executive Vice-President can be voted out of office by a majority of two thirds of the members of the University Assembly. ²Removal from office also requires a majority of two thirds of the professorial members of the University Assembly. ³The Executive Vice-President may also be removed from office at the request of the Senate or the University Council with a majority of two thirds of its members. ⁴Before being removed from office, the Executive Vice-President must be consulted. ⁵The other members of the University Executive Board are also to be consulted. ⁶The Executive Vice-President's term of office ends on the day on which he/she is voted out of office.

Part IV: The University Council

§ 15 University Council

- (1) ¹The University Council makes recommendations on the University's profile and priorities in research and teaching in addition to the further development of the degree courses offered. ²It also has the following responsibilities:
1. participating in the Nominating Committee and the University Assembly when electing and removing the President and the Executive Vice-President in accordance with § 30 (5) sentence 4 and § 32 (3) sentence 4 ThürHG,
 2. ruling in the cases of § 16 (5) sentences 3 and 4 and § 32 (1) sentence 5 ThürHG,
 3. issuing statements on the Bylaws and their amendment,
 4. issuing statements prior to entering into target and performance agreements with the Ministry in accordance with § 13 (1) ThürHG,
 5. issuing statements on decisions of the University Executive Board in accordance with § 29 (1) sentence 2 no. 11 ThürHG,
 6. issuing statements on motions pursuant to § 2 (2) and § 4 ThürHG
 7. approving the University Executive Board's annual report in accordance with § 29 (3) ThürHG,
 8. confirming the business plan and significant changes to the business plan in accordance with § 14 (7) ThürHG
 9. issuing statements on the principles of endowment and internal resource allocation in accordance with § 14 (5) sentence 2 ThürHG,
 10. confirming and formally approving the annual financial statements and the University Executive Board's decisions; and
 11. making decisions in accordance with §§ 5 and 6 of the Thuringian University Remuneration Ordinance of April 14, 2005 (Thuringian Gazette p. 212), as amended.
- (2) ¹Once a year, the University Council has to report to the Ministry and the Senate on its activities. ²The accountability report must be published by the University in an appropriate manner.
- (3) The University Council or individual members of the University Council have the right to obtain the information required to fulfil its duties from the university bodies and committees and to inspect and examine documents, whereby this right can also be transferred to individual members of the University Council or to an expert in the respective field.
- (4) ¹The University Council has eight members with voting rights, six of whom are not members of the University and at least three of whom should be women. ²Five of the eight members should come from academic, artistic, cultural, economic, political or social backgrounds and not be members of the University or the Ministry. ³They are elected by the Senate on the basis of a joint proposal by the University Executive Board and the Ministry. ⁴Two should be members of the University with different group affiliations in accordance with § 3 (2) and elected by the Senate. ⁵One member is a representative of the Ministry, who is elected by the Senate on the recommendation of the Ministry. ⁶The members of the University Council are appointed by the Ministry for a term of office of four years; they may be reappointed and re-elected several times.
- (5) ¹A member of the University Council can be voted out of office by the Senate with a majority of two thirds of its members. ²Their dismissal is effected by the Ministry. ³The University Council has the right to initiate the removal of a member of the University Council. ⁴Such a motion on the part of the University Council requires a simple majority.
- (6) ¹The University Council elects a chairperson from its members in accordance with paragraph 4 sentence 2. ²The first meeting is to be convened and chaired by the oldest member of the Council. ³The University Council shall adopt its own rules of procedure, which shall contain, in particular, regulations on proxy voting, quorum, decision-making and admission of the university public to meetings.

- (7) ¹In addition to the members referred to in paragraph 4, the University Executive Board shall also be members of the University Council in an advisory capacity and with the right to submit proposals. ²The University's Equal Opportunities Officer, the Diversity Officer, the Chair of the Works Council or their deputy and a representative of the central student council of the University are entitled to participate in the meetings of the University Council; they each have the right to submit motions and speak.
- (8) ¹The University shall provide the University Council with the necessary human and material resources to fulfil its tasks. ²It reimburses the external members of the University Council for expenses incurred in the fulfilment of their duties and supports the University Council in its work.

Part V: The Senate

§ 16 Senate

- (1) The Senate has the following responsibilities:
1. issuing and amending the Bylaws, taking into account and honouring the opinion of the University Council in accordance with § 34 (1) sentence 2 no. 3 ThürHG, as well as other bylaws and regulations, in particular the Academic Regulations and Procedures in accordance with § 55 (1) ThürHG, insofar as the ThürHG or the Bylaws do not stipulate otherwise,
 2. participating in the Nominating Committee and the University Assembly when electing and removing the President and the Executive Vice-President in accordance with § 36 (1) ,§ 30 (4, 9) and § 32 (2, 7) ThürHG,
 3. electing and removing members of the University Council in accordance with § 34 (4) and (5) ThürHG,
 4. granting approval for the appointment and removal of Vice-Presidents in accordance with § 31 ThürHG,
 5. establishing, amending, cancelling and defining the internal structure of self-governing units,
 6. granting consent prior to the conclusion of target and performance agreements between the University and the Ministry in accordance with § 13 (1) ThürHG,
 7. granting consent to applications in accordance with § 2 (2) and § 4 ThürHG, whereby resolutions on applications in accordance with § 2 (2) ThürHG require a majority of two thirds of its members,
 8. developing and refining University development goals and strategies,
 9. establishing, amending and discontinuing degree programs and allocating them to faculties,
 10. opinions on professorial appointment proposals and the preparation of proposals for the award of the academic title "Professor" in accordance with § 88 (4) ThürHG,
 11. issuing guidelines for affirmative action for women, drawing up equality plans and electing the Equal Opportunities Officer, Diversity Officer and other University representatives,
 12. granting approval for the principles of endowment and internal resource allocation in accordance with § 14 (5) sentence 2 ThürHG,
 13. opinions on the proposed business plan,
 14. opinions on the annual financial statements,
 15. comments on fee or remuneration regulations and user regulations as defined in § 12 ThürHGEG,
 16. election of a committee in accordance with § 3 (2) ThürHGEG,
 17. approving the University Executive Board's annual report in accordance with § 29 (3) ThürHG,
 18. awarding academic honours.
- (2) ¹For the purpose of networking and preparation prior to decision-making, the Senate can form committees.

- ²These committees are formed for a specific period of time and for a specific topic. ³Pursuant to § 3 (2), all groups should be equally represented in committees. ⁴The composition, term of office and responsibilities of the committees are determined by the Senate. ⁵The chairperson of each committee is to be elected from among its respective members.
- (3) ¹The Senate or individual members of the Senate have the right to obtain the information required to fulfil their duties from the University bodies and committees and to inspect and examine documents, whereby this right can also be transferred to individual members or to an expert in the respective field. ²The Senate can make recommendations in all matters concerning self-administration that affect the entire university.
- (4) ¹The Senate has nine members with voting rights, three of whom are elected on a proportional basis from each group of university members in accordance with § 3 (2). ²In matters that directly concern academic instruction with the exception of assessment methods, research, artistic development projects or the appointment of professors, four professors should also be among the members of the Senate and have voting rights; regarding other matters, they have the right to participate, submit motions and contribute to discussions. ³Representatives of the professors and employees are appointed for a term of three years. ⁴Student representatives in the Senate are appointed for a term of three years.
- (5) ¹By virtue of his/her office, the President is a member and Chair of the Senate without voting rights. ²If the President is already an elected member of the Senate at the time of his/her appointment, he/she will be succeeded by a fellow professor. ³The members of the University Executive Board and the deans of the faculties are members of the Senate by virtue of their office without voting rights. ⁴The Senate also includes the Equal Opportunities Officer, the Diversity Officer, the Chair of the Works Council, the representative for severely disabled persons in accordance with § 177 SGB IX, a representative of the University Council, the spokesperson of the Student Council and the student coordinator or their representative as additional members with the right to speak and propose motions.

Part VI: The University Assembly

§ 17 University Assembly

- (1) ¹The University Assembly decides on the election and removal of the President, the election and removal of the Executive Vice-President and the election of an interim president. ²When electing and removing the President or the Executive Vice-President, the University Assembly shall consist of the members of the Senate with a professorial majority and the external members of the University Council who have voting rights. ³The University Assembly also includes the Chair of the Works Council, the representative for severely disabled persons in accordance with § 177 SGB IX, the Equal Opportunities Officer or their deputy and the Diversity Officer or their deputy, who have the right to participate, speak and propose motions.
- (2) ¹The University Assembly decides on strategic and development plans and subsequent updates. ²By way of derogation from paragraph 1, the University Assembly shall consist of all members of the Senate and the University Council, including the internal members of the University Council pursuant to § 15 (4), when passing resolutions on the University's strategic and development plans. ³Resolutions on the University's strategic and development plans and subsequent updates require a majority of the votes of the members of the University Assembly and an additional majority of the professorial votes.
- (3) In order to strengthen cooperation between the Senate and the University Council, the University Assembly also meets at least once a year and additionally by resolution of the Senate or the University Council with a simple majority of votes in each case.
- (4) It is presided over by the Chair of the University Council.

Part VII: Research and teaching

§ 18 Research and teaching; arbitration proceedings

- (1) Matters relating to research and teaching as per § 16 (3) and § 29 (29) include in particular
1. adoption or amendment of the Bylaws,
 2. adoption or amendment of General Academic Regulations and Procedures, examination and study regulations, appointment regulations,
 3. the election and removal of the President, the Executive Vice-President and Deans,
 4. the election and removal or appointment and revocation of Vice-Presidents and Associate Deans,
 5. establishment, modification, discontinuation and decision-making regarding the organizational structure of faculties,
 6. the preparation of strategic and development plans and their subsequent amendment,
 7. target and performance agreements and their subsequent amendment,
 8. the appointment of professors,
 9. drawing up the business plan,
 10. determining guidelines for university amenities and the distribution of funds,
 11. the establishment, amendment and discontinuation of degree programs and
 12. the conferral of the academic title "Professor" and the appointment of honorary professors.
- (2) ¹If no agreement is reached in a governing body or committee as to whether a matter directly affects research and teaching, a group in accordance with § 3 (2) can demand a one-off suspension of the resolution for three weeks with the votes of all representatives of this respective group. ²During this time, a collective attempt at mediation will be made by one representative of each group in accordance with § 3 (2) . ³If mediation fails, the President, who may also seek legal advice from the Ministry, shall decide on the adjudication of the matter.

Part VIII: Interdepartmental collaboration

§ 19 Academic Affairs Committee

- (1) The Academic Affairs Committee is responsible for the following matters in particular:
1. developing draft resolutions for the establishment, modification and discontinuation of degree programs and issuing assignments for the development of new degree programs on the basis of resolutions pursuant to § 9 (2) and § 16 (1) no. 9,
 2. developing and improving teaching and learning initiatives on the basis of resolutions pursuant to § 9 (2) and § 16 (1) no. 8,
 3. further development of the General Academic Regulations and Procedures on the basis of resolutions pursuant to § 9 (2) and § 16 (1) no. 1,
 4. coordinating and aligning the development of examination and study regulations,
 5. coordinating the quality reports produced by the faculties,
 6. organizing an interdisciplinary curriculum and central service facility on the basis of resolutions pursuant to § 9 (2) and § 16 (1),
 7. coordinating professional development courses on the basis of resolutions pursuant to § 9 (2) and § 16 (1),
 8. supporting alumni and international students on the basis of resolutions pursuant to § 9 (2) and § 16 (1),

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It is not legally binding.**

9. analyzing evaluations of the university, faculties or degree programs but not of individuals, and
10. promoting an interdisciplinary curriculum across degree programs and disciplines.

(2) The following voting members belong to the Academic Affairs Committee:

1. the Vice-President for Academic Affairs,
2. one representative from each faculty, who is appointed by the faculty board and is usually the Associate Dean for Academic Affairs,
3. up to three representatives of the directors of designated management areas or central facilities of the University, who are appointed by the University Executive Board, and
4. nine representatives of the student body pursuant to the regulations of the Student Council.

(3) The committee elects the chair and deputy chair from among its members.

(4) The Academic Affairs Committee is supported in its work by a representative appointed by the directors of the designated management areas or central facilities of the University.

§ 20 Finance and Personnel Development Committee

(1) The Finance and Personnel Development Committee is responsible for the following matters in particular:

1. drafting resolutions on the fundamental objectives, strategies and action plans in the area of finance, in particular the allocation of resources and personnel development, as well as the planning, coordination and monitoring of their implementation,
2. participating in the organization of equipment and the distribution of funds according to the principles established by the University Board and monitoring the provision of basic financial support for the decentralized self-governing units (faculties, degree programs), academic institutions and central facilities,
3. involvement in the creation and further development of concepts and preparation of resolutions on personnel development and personnel planning on the basis of resolutions in accordance with § 9 (2) and (3) and § 16 (1),
4. coordinating the definition of business processes and conflict management with regard to finance and personnel development,
5. analyzing the results of the University's controlling process and drawing conclusions, recommendations for action and consequences to be used in consultations.

(2) The following voting members belong to the Finance and Personnel Development Committee:

1. the Executive Vice-President,
2. one representative from each faculty, who is appointed by the faculty board and is usually the Dean or - if appointed - the Administration Manager,
3. two delegates representing the directors of the designated management areas and one delegate representing the directors of the designated central institutions of the university, to be appointed by the University Executive Board,
4. two representatives from the Works Council and
5. nine representatives of the student body pursuant to the statutes of the Student Council.

(3) The committee elects the chair and deputy chair from among its members.

(4) The Finance and Personnel Development Committee is supported in its work by a representative appointed by the directors of the designated management areas or central facilities of the University.

§ 21 Research and Transfer Committee

- (1) The Research and Transfer Committee is responsible for the following matters in particular:
1. drafting and refining proposals for resolutions on profiles, objectives, strategies and action plans to promote and coordinate research activities and technology transfer (including intellectual property) as well as planning, coordinating and monitoring their implementation and further development,
 2. making recommendations on the establishment, modification or discontinuation of research focus areas,
 3. providing opinion as a basis for consultation on the principles laid down by the Executive Board for equipment and resource allocation,
 4. involvement in the organization of the guidelines laid down by the Executive Board for the allocation of resources and funds for research and transfer on the basis of resolutions pursuant to § 9 (2) and (3) no. 3 and § 16 (1) no. 12,
 5. coordinating target agreements in the area of research and transfer, distributing target achievement funds and developing research incentive systems on the basis of resolutions pursuant to § 9 (2) and (3) and § 16 (1),
 6. contributing to the drafting and ongoing development of objectives, strategies and action plans to improve the quality of the university in the area of research,
 7. producing a research report to be published periodically,
 8. assisting in the development of concepts for the organization and advancement of junior researchers.
- (2) The following voting members are on the Research and Transfer Committee:
1. the Vice-President for Research and Transfer,
 2. one representative from each faculty, who is appointed by the faculty board and is usually the Associate Dean for Research and Transfer,
 3. one representative from each research institute
 4. two delegates representing the directors of the designated management areas or central facilities at the University, to be appointed by the Executive Board,
 5. two delegates representing the research assistants and
 6. six representatives of the student body pursuant to the statutes of the Student Council.
- (3) ¹The Research and Transfer Committee also includes a member of staff responsible for third-party funding management. They have the right to participate in discussions and submit proposals. ²This person is to be appointed by the Executive Vice-President.
- (4) The committee elects the chair and deputy chair from among its members.
- (5) The Research and Transfer Committee is supported in its work by a representative appointed by the directors of the designated management areas or central facilities of the University.
- (6) The Research and Transfer Committee shall adopt rules of procedure governing the election of representatives pursuant to paragraph 2 no. 5.

Part IX: The faculties

§ 22 Faculties

- (1) ¹The faculties are self-governing units beneath the central level of the University as defined in § 38 ThürHG. ²The faculties are the University's core organizational units. ³Faculties are entitled to establish specialized departments.

- (2) In addition to the word “faculty”, the faculties have designations that indicate their specialist focus.
- (3) ¹Members of a faculty include students enrolled in the faculty and those who work there full-time on a non-temporary or visiting basis. ²Upon request, the affiliation of a professor can be changed by the University Executive Board in consultation with the professor concerned. ³Students who are enrolled in degree programs belonging to different faculties determine which faculty they belong to upon enrolment or re-enrolment.
- (4) The faculties form the organizational framework for interdisciplinary courses or projects within degree programs, in teaching, continuing academic education and research.

§ 23 Responsibilities of the faculties

- (1) The faculties are responsible for performing the work of the University in their own area, independently of the University's overall responsibility and that of the central governing bodies and committees.
- (2) The responsibilities of the faculties specifically include
 1. ensuring that their members, affiliates and institutions fulfil the tasks incumbent upon them,
 2. ensuring that the courses offered in their degree programs are carried out properly and in their entirety and that they comply with the examination and study regulations with the aim of enabling students to complete their degree programs within the standard period of study,
 3. passing resolutions on examination and study regulations,
 4. providing and coordinating student guidance in accordance with § 56 ThürHG,
 5. promoting interdisciplinary and international cooperation and coordinating the courses on offer,
 6. transferring and supporting the research activities of its members and affiliates,
 7. professional development.
- (3) ¹Each faculty must establish at least one examination board and one academic committee. ²The faculty board may set up further committees.
- (4) ¹Faculties have the right to use one of the positions available them to appoint an administrative manager. ²As a member of the Dean's Office, the administration manager is responsible for the budgetary and economic management of the faculty.

§ 24 Deanery

- (1) The Dean, Associate Dean for Academic Affairs, Associate Dean for Research and Transfer and - if appointed - the Administration Manager constitute the deanery as a collegial management body of the faculty.
- (2) ¹The deanery decides on all matters of the faculty that are not expressly assigned to the faculty board and implements its decisions. ²The main responsibilities of the deanery are to organize the business operations of the faculty and to manage the allocated material and personnel resources and positions, negotiate and draft target and achievement agreements with the University Executive Board, organize professorial appointment procedures and ensure the proper and complete provision of courses in the degree programs it offers and report to the academic committee accordingly. ³In addition, the deaneries are involved in the academic committee's submission of timetable requirements and are responsible for compiling the faculty's quality report.
- (3) The deanery may adopt its own rules of procedure.

§ 25 Duties of the Dean

- (1) ¹The faculties are managed by the deanery. ²The Dean presides over the Deanery. ³He/she has the

authority to issue directives when performing managerial duties. ⁴He/she is the chair of the faculty board without voting rights and represents the faculty.

- (2) ¹The Dean is responsible for the day-to-day business of the faculty. ²In particular, he/she must ensure that the individuals responsible for teaching correctly perform their teaching and examination duties as well as their supervisory responsibilities towards students. ³The Dean therefore has supervisory and instructional rights insofar as these have been transferred to him/her by the President in accordance with § 10 (2) sentence 2.

§ 26 Election and removal of the Dean

- (1) ¹The Dean is elected by the Faculty Board for a term of three years and is subsequently appointed by the President. ²He/she must already be a professor of the faculty.
- (2) ¹The Dean can be voted out of office by the faculty board with a majority of two thirds of its members. ²Removal from office also requires a majority of two thirds of the professors.

§ 27 Appointment and responsibilities of the Associate Deans

- (1) Associate Deans are appointed by the President for three years on the recommendation of the Dean in agreement with the Faculty Board.
- (2) ¹The Associate Deans act as deputies for the Dean during their term of office. ²At the beginning of their term of office, the Dean determines in which order the Associate Deans will represent him/her.
- (3) Upon request by the faculty board, for which a simple majority is required, Associate Deans can be removed by the President. This is to be decided by a two-thirds majority of the faculty board.

§ 28 Responsibilities of the Faculty Board

- (1) ¹The faculty board deliberates and decides on matters of fundamental importance to the faculty, unless the Thuringian Higher Education Act or these Bylaws provide otherwise. ²This includes passing resolutions in particular on
1. professorial appointment proposals,
 2. the establishment and abolition of an academic committee or committees and the election of the members of the academic committee or committees,
 3. guidance for the Academic Affairs Committee regarding the establishment, modification or discontinuation of degree programs,
 4. examination and study regulations within the faculty,
 5. the conclusion of target and achievement agreements with the University Executive Board,
 6. the establishment and dissolution of faculty committees.
- (2) The faculty board follows the recommendations of the academic committee responsible for the respective degree program when making decisions on the organization of studies and teaching and when making decisions on the use of the allocated material resources for the degree programs assigned to the faculty.
- (3) The faculty board regularly (at least once a year) discusses issues relating to research and continuing education within the faculty.

§ 29 Membership of the Faculty Board

- (1) ¹The faculty board has nine members with voting rights, three of whom are elected on a proportional basis from each group of university members in accordance with § 3 (2). ²In matters that directly concern academic

instruction, with the exception of assessment methods, research, artistic development projects or the appointment of professors, four professors are also to be on the faculty board. If matters are to be discussed that do not directly concern research and teaching, these members of the faculty board only have the right to participate, submit motions and speak. ³Representatives from the group of professors and employees are appointed for a term of three years. ⁴Student representatives in the Senate are appointed for a term of three years.

- (2) ¹By virtue of his/her office, the Dean is a member and the chair of the faculty board without voting rights. ²If the Dean is already an member of the faculty board at the time of his/her appointment, he/she will be succeeded by another professor from the faculty. ³The Associate Dean for Academic Affairs and the Associate Dean for Research and Transfer within the faculties and - if appointed - the Administration Manager are members by virtue of their office. ⁴They attend meetings of the faculty board in an advisory capacity and have the right to address the board and submit motions.
- (3) ¹If an Associate Dean for Academic Affairs raises an appeal against a resolution of the faculty board in a matter of considerable importance for a degree program, a new vote must be taken. ²There should be at least three weeks between the first vote and the new vote. ³If the appeal of the Associate Dean for Academic Affairs cannot be settled in a new vote, he/she may request a recommendation on the matter from the Arbitration Committee in accordance with § 8 (3).

§ 30 Degree programs and program directors

- (1) The courses offered by the University are organized through degree programs.
- (2) ¹Each degree program must be assigned to a specific faculty. ²The faculty board appoints a program director for each degree program. ³This person ensures compliance with the examination and study regulations in the degree program or degree programs they are responsible for, with the aim of enabling students to complete their studies within the standard period of time.
- (3) ¹Together with the respective module coordinators, the program director ensures that all required modules are taught. ²Module responsibility is determined by the Associate Dean for Academic Affairs in consultation with the respective program director. ³The preparation of any accreditation or reaccreditation documents for degree programs is overseen by the program director.
- (4) Each program director has the right to speak and submit motions in the academic committee.

§ 31 Responsibilities and composition of the academic committees

- (1) ¹The faculty board appoints one or more academic committees to organize and supervise studies and teaching in the faculty's degree programs. ²The academic committees serve as a link between the faculty, the deanery and the faculty board and act as an advisory body. ³They perform the duties pursuant to § 23 (2) no. 2. ⁴Each degree program is assigned to an academic committee by the faculty board.
- (2) The responsibilities of the academic committee are as follows:
 1. drafting the study and examination regulations for the faculty board,
 2. submitting requirements for the timetables of the degree program(s) they represent,
 3. contributing to the University's quality report on the degree program(s) represented,
 4. verifying that courses offered in the degree program(s) they represent are appropriate and complete,
 5. establishing, amending and discontinuing degree programs and
 6. promoting an interdisciplinary curriculum across degree programs and disciplines.
- (3) ¹The faculty board determines the number of academic committees per faculty and their size. ²An academic committee must include at least one professorial representative and one student representative. ³If only one academic committee is established per faculty, its composition shall be based on equal representation of

the departments in accordance with § 41 (3) sentence 1 ThürHG.

- (4) The members of the academic committees are elected by the faculty board.
- (5) ¹The academic committees elect a chairperson from among their members. ²This person chairs the meetings of the academic committee and is responsible for implementing decisions made as per (2).
- (6) The program director has the right to propose motions and address the academic committee.

Part X: Research institutions and facilities

§ 32 Research institutions and facilities

- (1) ¹Research institutions serve to fulfil the responsibilities of universities in the areas of research, artistic development projects, teaching, continuing academic education and practical services. ²Facilities provide the services required to perform university-related functions.
- (2) The University Executive Board decides on the formation, amendment and dissolution of research institutions and university facilities, where they are to be based and on the appointment of their management.
- (3) Research institutions and facilities can be assigned to one or more faculties or to the University Executive Board as central research institutions or central university facilities.
- (4) Research institutions and facilities decide how to deploy their staff, unless these have been assigned to a professor, and how to use the funds they have been allocated.

Part XI: Student governance / student coordinator

§ 33 Student governance

- (1) ¹The students enrolled at the University constitute the student body. ²The student body is a constituent body of the university that has legal status. ³They manage their own affairs in line with legal provisions. ⁴The student body is subject to the legal supervision of the President.
- (2) ¹The student body is governed by the Student Council ("Studierendenrat"). ²The student body governs its affairs by means of its own regulations which are to be decided by the Student Council. ³Bylaws governing internal organization, financial regulations and fee schedules require the approval of the President. ⁴ The President may only withhold his/her approval of these regulations for justified legal reasons.
- (3) In order to perform its duties, the Student Council charges students fees, which the University collects on their behalf free of charge.
- (4) As far as possible, the University makes rooms available for the student governing bodies to use free of charge.

§ 34 Student coordinator

- (1) ¹In order to manage the interests of the students in the committees at all levels, a student coordinator is appointed. ²They are the central point of contact for both the committees and governing bodies at all levels as well as the representatives of the student governing bodies and collaborative committees concerning student matters. ³They are specifically responsible for:
 1. coordinating the scheduling and expertise of the elected student representatives in the committees and student governing bodies and committees,
 2. making sure that information on decisions and activities carried out by the University's governing bodies and committees is passed on to student governing bodies and committees, and
 3. ensuring that information on decisions and activities of student governing bodies and committees regarding student issues is passed on to the University's committees and governing bodies.

- (2) ¹The student coordinator has the right to address central and collaborative interdepartmental committees. ²This does not include the University Assembly.
- (3) In accordance with the regulations of the Student Council, the student coordinator is appointed from among the students at our university.
- (4) ¹The student coordinator is entitled to take leave of absence from their studies in order to fulfil their responsibilities. ²The University Executive Board must provide appropriate support for the student coordinator so that they can effectively fulfil their responsibilities. ³Further details are regulated by a target and achievement agreement to be concluded between the University Executive Board and the Student Council.

Part XII: Equal Opportunities Officer, Equal Opportunities Advisory Board, Diversity Officer, other representatives

§ 35 Responsibilities of the Equal Opportunities Officer and the Equal Opportunities Advisory Board

- (1) ¹The Equal Opportunities Officer and the Equal Opportunities Advisory Board are committed to establishing and upholding the constitutionally guaranteed gender equality and its advancement at the university. ²The Senate is responsible for deciding on the guidelines for the promotion of gender equality at the university ("Gender Equality Plan").
- (2) ¹The Equal Opportunities Officer has the right to attend, propose motions and address meetings of the Senate, the University Council, the University Assembly, the self-governing bodies pursuant to § 40 ThürHG and their committees, in particular appointment committees, to which she must be invited as a member; she also has the right to arrange to be represented. ²The other governing bodies and committees are obliged to invite the Equal Opportunities Officer to their meetings as if she were a member and to include her in their proceedings. ³In the governing bodies of the University, she is responsible for advocating solutions regarding employment law, social and individual rights and problems, especially for women. ⁴She reports to the Senate and the university community at least once a year.

§ 36 Election of the Equal Opportunities Officer and her deputy

- (1) ¹The Senate elects the Equal Opportunities Officer and her deputy from among the female professors and employees for a period of three years on the recommendation of the Equal Opportunities Advisory Board. ²Re-election to several terms is permitted. ³In order to fulfil her responsibilities effectively, she must receive support.

§ 37 Equal Opportunities Advisory Board

- (1) In addition to the Equal Opportunities Officer as a voting member and chair, the Equal Opportunities Advisory Board is made up of the following members:
1. a total of three professorial and employee representatives,
 2. two student representatives and
 3. the student coordinator.
- (2) The Equal Opportunities Officer of each faculty and the Diversity Officer have the right to attend, address the Board and submit motions at meetings of the Equal Opportunities Advisory Board.

§ 38 Election of the Equal Opportunities Advisory Board

- (1) The members of the Equal Opportunities Advisory Board are elected for a term of three years, the student representatives for a term of one year.

- (2) The elections of the Equal Opportunities Advisory Board are held at the same time as the elections to the Senate.
- (3) Every member of the University is entitled to nominate, vote and be elected within their respective group.
- (4) The members of the Equal Opportunities Advisory Board are elected by majority vote.
- (5) The Executive Vice-President presides over the election.

§ 39 Equal Opportunities Officers in the faculties

- (1) An Equal Opportunities Officer is appointed in each faculty to advise and support the University's Equal Opportunities Officer and represent her in faculty matters.
- (2) ¹She is elected from the group of female professors and employees of the faculty for a period of three years. ²Re-election to several terms is permitted.
- (3) In order to fulfil her responsibilities effectively, she must be released from her other work duties to an appropriate extent.
- (4) The Equal Opportunities Officers of the faculties attend the meetings of the Equal Opportunities Advisory Board at least once per semester.

§ 40 Diversity Officer

- (1) ¹The Diversity Officer is committed to diversity, equal opportunities, educational equity and removing any existing disadvantages and barriers for all members, affiliates, doctoral candidates and applicants to the University regarding their studies, teaching, research and administration. ²In particular, he/she represents the interests of students with disabilities, mental or chronic illnesses.
- (2) ¹The Diversity Officer is elected by the Senate and appointed by the President for a term of three years. ²Re-election to several terms is permitted. ³He/she must arrange for a deputy in his/her absence.
- (3) ¹The Diversity Officer regularly consults with the Equal Opportunities Officer, the Representative for Severely Disabled Employees and the Inclusion Officer and attends the meetings of the Equal Opportunities Advisory Board at least once a year. ²The Equal Opportunities Officer has the right to attend, propose motions and address meetings of the Senate, the University Council, the University Assembly, the self-governing bodies pursuant to § 40 ThürHG and their committees, in particular appointment committees, to which she must be invited as a member; she also has the right to arrange to be represented. ³The other governing bodies and committees are obliged to invite the Diversity Officer to their meetings as if he/she were a member and to include him/her in their deliberations. ⁴He/she reports to the Senate and the university community at least once a year.
- (4) ¹The University may establish a Diversity Advisory Board to support the Diversity Officer. ²The Diversity Officer is the head of the Diversity Advisory Board.

§ 41 Ombudsman

- (1) ¹The ombudsman provides independent counselling and out-of-court mediation in disputes between members of the University. ²His/her aim is to ensure the fair and equal treatment of individuals or groups of individuals.
- (2) The ombudsman is involved in the mediation of disputes by means of:
 1. objectively analyzing the dispute,
 2. considering the arguments put forward from a neutral perspective,
 3. presenting harmful and beneficial factors in a transparent and comparative manner,
 4. facilitating mediation sessions,

5. developing constructive proposals for potential solutions and
 6. recording any agreements reached in writing.
- (3) ¹The ombudsman can be approached by all members of the University. ²With regard to examination decisions, the ombudsman may only be contacted if an appeal has been lodged against the disputed decision. ³The provisions set out in the University's examination and study regulations, in particular regarding the responsibilities and duties of the examination boards, remain unaffected by paragraphs 1 to 3.
- (4) ¹The ombudsman is elected by the Senate for a term of three years and is subsequently appointed by the President. ²Re-election to several terms is permitted. ³In order to fulfil his/her responsibilities effectively, he/she must receive the best support possible and be released from his/her other work duties to an appropriate extent.

§ 42 Data Protection Officer

- (1) ¹As a rule, the President appoints the university's Data Protection Officer and a deputy from the group of professors or employees for a period of five years. ²External third parties with the necessary expertise can also be appointed as data protection officers and their deputies. ³The following paragraphs apply accordingly to the deputy data protection officer.
- (2) In his/her function as Data Protection Officer, he/she reports directly to the President.
- (3) The Data Protection Officer advises all members and affiliates of the University and supports the University Executive Board in implementing the provisions of the Thuringian Data Protection Act and other data protection regulations.
- (4) ¹The Data Protection Officer informs the departments responsible for data processing and the University Executive Board of possible violations of data protection regulations concerning the collection, processing or use of personal data. ²Any further responsibilities are determined in accordance with the provisions applicable to data protection.
- (5) ¹The Data Protection Officer must be invited to all meetings relevant to data protection and involved in processes relevant to data protection at the University. ²The University Executive Board and committees shall inform the Data Protection Officer of all matters relating to his/her responsibilities. ³If the Data Protection Officer is a member of the University, he/she shall be appropriately relieved of other work responsibilities in order to fulfil these duties.

§ 43 Other representatives

- (1) Additional representatives can be elected to safeguard important interests of the University and to fulfil legal requirements.
- (2) The representatives are elected by the Senate from the group of professors or employees on the recommendation of the President, unless their appointment is the responsibility of the President.
- (3) ¹The governing bodies and committees shall inform the representatives of all matters relating to their responsibilities and allow them the opportunity to state their position. ²The representatives must be invited to all meetings relevant to their area of responsibility.

Part XIII: Statutes, regulations, resolutions and elections

§ 44 Publication of statutes and regulations

- (1) ¹With the exception of these Bylaws, which are published in the official section of the Thuringian State Gazette, the University's statutes and regulations are published in the University's official gazette after

approval by the President or the Ministry. ²They shall enter into force on the first day of the month following their publication, unless a different date is specified in the regulations. ³The gazette may also be used to publish further announcements by the University Executive Board.

- (2) The gazette is entitled 'Verkündungsblatt der Fachhochschule Erfurt' and is published by the President. Any amendments, corrections and additions are also subject to publication.
- (3) The gazette appears as a digital publication and is published online.
- (4) ¹A copy of the most recent version of the gazette will be displayed on the University Executive Board's information boards for a period of seven consecutive days. ²The first day on which it is displayed and the day on which it is approved shall not be included in the calculation of this period. ³Both days must be indicated accordingly in the notice. ⁴On expiry of the period specified in sentence 1, public disclosure will be deemed to have been effected. ⁵The last day of this period is taken as the date on which the public announcement is made.
- (5) These regulations also apply accordingly to the publication of regulations, fee schedules, financial regulations and election regulations relating to the student body.

§ 45 Resolutions

- (1) ¹Resolutions of the University committees are passed by a majority vote of the members present, unless otherwise stipulated by the Thuringian Higher Education Act or the following provisions. ²Decisions on the appointment of professors require not only a majority of the members present but also a majority of the professors on the committee.
- (2) The following require a majority of the members' votes
 1. the election of the President by the University Assembly,
 2. the election of the Executive Vice-President by the University Assembly,
 3. the election of the Equal Opportunities Officer and her deputy and
 4. the election of the Diversity Officer
 5. the election of other representatives and
 6. the passing of resolutions in the University Council and Senate on amendments or revisions to the University's bylaws.
- (3) Unless regulated by law, bylaws, other regulations or rules of procedure, the Joint Rules of Procedure for the Committees of the University of Applied Sciences Erfurt shall apply to proceedings in committee meetings.

§ 46 Dissenting opinions

- (1) ¹If a group is outvoted unanimously in accordance with § 3 (2), it may attach a dissenting opinion to the resolution, which shall be considered in the decision and be attached to the text of the resolution. ²At the request of all representatives of a group, the implementation of a resolution can be suspended once until it is discussed again within three weeks, unless the governing body or committee decides to implement the resolution immediately by a majority of its members. ³In the meantime, a joint attempt at mediation shall be made by one representative of each of the groups pursuant to § 3 (2). ⁴§ 30 (3) ThürHG shall remain unaffected.
- (2) ¹The members of the professorial appointment committee, the faculties, the Senate, the appointments officer and the equal opportunities officer can supplement appointment proposals with a dissenting opinion. ²The dissenting opinion must be acknowledged when the Senate makes its decision.

§ 47 Public access to committee meetings

- (1) ¹The meetings of the Senate and the University Assembly are generally open to members and affiliates of the University (university public), with the exception of matters relating to personnel. ²The meetings of the self-governing bodies of the faculties are generally open to members and affiliates of the respective faculty (faculty public) as well as members of the University Executive Board, with the exception of matters relating to human resources.
- (2) ¹The meetings of the University Executive Board, the University Council, the academic committees, the research institutions and university facilities and the committees appointed by the Senate or faculties and entrusted with responsibilities and decisions in interdepartmental committees, with the deaneries or in the governing bodies of the other self-governing units, are generally not open to the public. ²For individual items under discussion, the public may be admitted by resolution.

§ 48 Elections

- (1) ¹The group representatives in the Senate and the faculties are elected in accordance with the provisions of § 23 ThürHG. ²Representatives of the professors and employees are elected according to the principles of majority voting due to the limited number of eligible voters.
- (2) ¹The Executive Vice-President acts as the election officer. ²The term of office for the representative groups in the Senate and the faculties begins on 1 October. ³If by-elections or new elections become necessary, they will cover the remainder of the term of office. ⁴The deans' term of office also begins on 1 October; sentence 3 applies accordingly.
- (3) The election regulations of the University of Applied Sciences Erfurt regulate further details.

Part XIV: Transitional and closing provisions

§ 49 Commencement of regulations, transitional provisions, expiry

- (1) These Bylaws shall enter into force on the first day of the month following their publication in the Thuringian State Gazette (Thüringer Staatsanzeiger).
- (2) The Bylaws of the University of Applied Sciences Erfurt dated 23 April 2008 (published in the Official Gazette of the Thuringian Ministry of Culture No. 5/2008, p. 189ff.) shall cease to have effect when these Bylaws come into force.
- (3) The provisions of the Bylaws of 23 April 2008 (published in the official gazette of the Thuringian Ministry of Education No. 5/2008, p. 189ff.) shall continue to apply until 30 September 2019 with regard to the formation, responsibilities and duties of the governing bodies and committees to be newly formed in accordance with § 137 ThürHG, such as the Senate, the University Council and the faculty boards. This also applies to the election or appointment of the President, Vice-Presidents and Executive Vice-President.